



East London Ladies Circle, in conjunction with Hemingways Mall, is excited to invite you to be a part of our Spring Festival 2018. The event is aimed at starting afresh in all avenues of life. Just as the new flowers of spring time blossom so our lives should get a regular re-vamp. We are looking for vendors to purchase stands at this event. Funds raised from the Spring Festival are in aid of CHOC.

Event Details:

The event will take place over two days. The set up and opening function on Friday 31 August 2018 and full day Spring Festival on 1 September 2018. The event takes place at the undercover parking area between the Motion Fitness Gym and Wimpy. Vendors are required to be present both days. Our focus for this event is to have stalls/stands representing **lifestyle, health, wealth and fitness changes**.

Stands:

There are two options available for stands. Each stand will be 2m x 2m (price includes VAT and one parking ticket per vendor) 1 Stand = R250,00 and 2 stands = R400,00. These fees include both days. Please take note that in attempt to spread the variety of stalls, all allocation of stands will be done by the organisers. Layout will be given to vendors beforehand.

Set up:

Vendors are required to bring all furniture and items they need for their stall. Each vendor will be allocated a stand as size indicated as per application form. Please take note, electricity supply will be done on a first come (fully paid) first served basis. Please indicate electricity needed on the application form.

Invoice and Payment:

Application forms are to be sent to info@elc23.co.za, once the application form has been received an invoice will be issued for payment. Please use reference allocated on your invoice for payment.





Please retain proof of payment. East London Ladies Circle will issue a confirmation of receipt of payment.

Cancellation policy:

Please be aware that no refunds will be issued should you cancel your stand. And no stands will be reserved without full payment.

Event trading hours:

Set up	:	Friday 31 August 2018	09.00 to 18:00
Opening function	:	Friday 31 August 2018	18:00 to 20:30
Spring Festival	:	Saturday 01 September 2018	09:00 to 19:00 (trade)
Stand break down	:	Saturday 01 September 2018	19:00 to 20:00 (breakdown)

Product:

To ensure that we have an even balance of product offering, we request that you list your product range on the application form. Product items must to be approved by the East London Ladies Circle (in conjunction with Hemingways Mall).

Safety and Security:

The Safety and Security of vendors and shoppers is extremely important and all vendors will need to comply with the Spring Festival and Hemingways Mall rules and regulations.

Indemnity and Insurance Cover:

Hemingways Mall and Spring Festival shall not be held liable for injury, loss, damage or misfortune however caused, including but not limited to gross negligence and including any claims that may be made against them by any dependant of the injured or deceased person. RIGHT OF ADMISSION RESERVED. Please sign attached indemnity form and return with application form.

